Major and Large Grant Application Form

Grants over £500 for constituted groups

**Project Name -**

**Name of Group applying -**

**Registered Charity/Limited Company No. -**

**Website -**

**Main Contact/Position in Organisation –**

**Email Address -**

**Telephone No -**

**If you are a sub group of Trust which Director did you speak with –**

**Total Cost of your Project - £**

**How much are you requesting - £**

**What other sources are you using to fund your Project –**

*Sub groups of the Trust do not need to complete next 3 questions*

**What was your total income in last accounting year - £**

**What are your current unrestricted reserves - £**

**Date when your accounts were last examined -**

**Expected Start Date of Project -**

**Expected End Date of Project -**

**How many people will benefit directly from your Project -**

**About your organisation:**

***Briefly describe the purpose of your organisation, how many people are involved and outline the main activities and services you provide.***

***Please provide details of your project – what activities will you carry out, details of any consultations that have taken place, what difference your project will make, who will benefit and how?***

**Details of Grant Requested:**

**Project Costs:**

***Please provide a cost breakdown of your project. Include funds of your own or those of other bodies you are able to use. Your project costs can be sent in as an attachment rather than listed here.***

**Evidencing value for money/Quotations Required:**

**When reviewing your grant application, we always check any costs you’ve requested represent value for money. We also expect applicants to manage any conflicts of interest when procuring services or goods.**

**Quotations Required:**

**Under £300 – no quotes required**

**£300 - £999 – 1 quote required**

**Over £1000 – 3 quotes required**

**Supporting Documentation:**

You must send in the following documents with your grant application: Sub groups of the Trust do not need to provide copy of constitution or annual accounts.

**Copy of your Constitution**

**Copy of your most recent independently examined annual accounts**

(for new groups, a financial projection of the first year’s income and expenditure)

**Quotation(s) for items above £300**

**Declaration:** I certify that the information contained in this application is correct, and that I am authorised to make the application on behalf of the above group.

**Name -**

**Signature -**

**Date -**

Email your completed application to **windfarmpanel@gargunnock.org**

*By submitting your application, you agree to allow Gargunnock Community Trust to retain your personal data in order to process your application. Gargunnock Community Trust may share some of your information with Foundation Scotland and Falck Renewables and also publish information on their website or in The Bugle.*