

# **Gargunnock Community Trust Directors Meeting**

## **Thursday 22 March 2018**

### **Present**

Douglas Johnston, David King, Jeremy Wilkinson, Stuart Ogg, Geoff Peart, Elizabeth Mansion

### **Apologies**

Iain Gulland, Mike Pizey, Jackie Campbell, Lovat MacGregor, Edmond Mansion, Gavin Fleming

### **Minutes of Previous Meeting**

Minutes of Previous Meeting Thursday 1 February 2018 approved.

### **Follow up actions**

#### **Amendments to Memorandum and Articles of Association**

**PSC Statement** Jeremy updated the actions taken in relation to the amendments to the Memorandum and Articles of Association. In particular, he noted:

- In a letter dated 20 February 2018 OSCR has given consent to the proposed changes to the charitable purposes in the Memorandum and Articles of Association of the Gargunnock Community Trust agreed at the Directors meeting on 1 February 2018.
- The final version of the amended Memorandum and Articles of Association (signed at the Directors meeting on 1 February 2018\_ - as communicated to OSCR – have been circulated via email to all Directors of the Gargunnock Community Trust by Jeremy.

Finally, the Directors authorised the Company Secretary to register the amended Memorandum and Articles of Association with Companies House and then provide the necessary evidence and notification to OSCR thus formally amending the constitution.

Jeremy also noted the importance of the People with Significant Control in relation to Companies House and explained the background to the People with Significant Control statement. The meeting confirmed that no one had significant control of the Gargunnock Community Trust.

### **Tree felling**

Sycamore tree felled and cut up generating £1000 income against a cost of just over £600 to get the tree felled.

### **Wheelie bin**

Wheelie bin issues unresolved

## **Electricity bill**

Jeremy followed up the significant rise in monthly electricity bills – from £60 to £300. After reviewing the situation, he explained that the Trust had now overpaid by £800. Jeremy, having taken meter readings has got the supplier to verbally agree that a payment of £150 per month from April 2018 is more realistic. In future Carol will read and check the meter.

It was recorded that Jackie and Douglas had met Carol to explain that the use of electric heaters is to be restricted. Finally, it may be possible to change the electricity supplier in July 2018 when the current contract ends as it may be possible to get a better deal.

## **New/Projects for Windfarm funding**

Next Windfarm Funding panel is scheduled for 30 April. It was noted that a report on the work of the funding panel had to be prepared and submitted to Falck. Geoff noted he had the template for the report.

Douglas recorded that he had a meeting with the OLZ promoters on 23 March 2018 and that some funding for the project had been lodged in the Trust account given that the Trust would be issuing the construction contract as that would be efficient from a VAT viewpoint.

There were still issues to be resolved in terms of the various interrelationships between the Parent Council, the Council and the Community Trust. There were also permissions still to be obtained. There appeared to be issues with planning with some neighbours expressing concerns about the project. Douglas indicated he had developed a spreadsheet showing the movement of funds related to the OLZ.

Sound system had not been progressed by the promoters.

A cheque had been prepared for the guides however proof of expenditure was still required.

At the next Funding panel meeting there will be around £20k to be disbursed.

A possible future project could be the installation of solar panels on the Community Centre as there is likely to be other funding sources to match the Windfarm monies.

Jeremy/Douglas updated the meeting following their attendance at the Falck presentations in Inverness when a number of the other communities which had received windfarm monies outlined how they were using the funding as a way of sharing information. The type of projects being funded varied across all communities ranging from the construction of a doctors' surgery and the purchase and development of community woodlands through to footpaths and an outdoor gym.

Altogether, some 42 communities were receiving Falck Windfarm monies and of those, around ten or twelve attended the Inverness meeting. One notable feature is that Gargunnoch is only one of 2 communities who are administering the funding process themselves the others are contracting this out to a third party.

### **Action: Geoff agreed to complete the template annual report for Falck.**

Finally, it was noted that at the meeting a Falck representative highlighted schemes to help fund students who were taking courses related to renewable energy, to develop educational packages for schools on renewable energy with the content being developed by Strathclyde University.

There is also an online forum being established so communities can exchange information and it was noted that communities probably did not need to attend these annual events.

## **AGM Planning**

Stuart to confirm date 19 June 2018 is still available for booking at Community Centre.

### **Action: Stuart to confirm Community Centre booking**

Proposed content to include:

- Report on Windfarm funding including contributions from some of the recipients
- Work on Glebe Land and follow up

It was suggested that it would be sensible to use of an external facilitator to ensure any discussion about the future use of Glebe land and any other projects being put forward such as the Beeches footpath, the Square, and village gateways would be kept as neutral as possible.

### **Action: Geoff agreed to contact Rachel at Foundation Scotland to see if they could help provide a facilitator.**

Another possible contribution to the AGM was to get some of the recipients of windfarm monies to prepare 'posters' and/or presentations to show how they had used the funding and the benefits/outcomes which had been realised. Elizabeth agreed to ask the guides to prepare something. It was also suggested we should provide some form of refreshments to help attract people to the event. Unfortunately, the Bugle will not be published until after the AGM as it covers the Gala which will be held slightly later. Arrangements for the AGM to be confirmed at the Directors meeting in May.

It was agreed that all members on the current membership list would need to be invited to the AGM. It could also be advertised through the website, on Facebook and on noticeboard.

## **Community Centre Update**

Conversation Jackie and Douglas had with Carol identified the need for an 'odd job' person so an approach is being made to someone from Gargunnoch.

The woodwork on the Community Centre and Drop in Centre needs painting. Possible source of labour to be followed up. Paint will be purchased by Trust.

### **Action: Douglas agreed to follow up with Community Pay Back**

### **Action: it was agreed that Jackie should source a commercial microwave for the Centre.**

The hedge at the back of the Centre is being cut back and we are working with adjoining house owner to dispose of the cut material. Quote for erection of a wooden fence is being sought which would be similar to that around the garden as this would help tidy up this area and demarcate the boundary.

It was noted that as Jackie is stepping down another Director will be needed to liaise with Carol.

A £159 donation had been made to the Trust from the Gargunnoch Estate from the Scotland's Gardens events.

### **Action: Douglas agreed to organise a tidy up around the Community Centre in the next few weeks.**

## **Glebe Land: Next Steps**

To be followed up after AGM.

## **Newsletter Update**

The situation about attracting advertisers was discussed.

## **AOB**

### **Beeches path**

Contact had been made with the people on Doune to find out more about how they had tackled their paths. This had been very helpful, providing technical advice on how to take a path project forward. Jeremy is to follow up by contacting Paths for All.

**Action: Jeremy to contact Paths for All and the Dollar group which had been active in developing paths in their community.**

The simple advice so far had been to tackle a short section of a path first to gain valuable experience which could be used to take on other sections.

### **Fountain in Square**

Stirling archaeologist agreed to help Trust take project forward and there is a planned meeting on 21 April 2018. Jeremy explained he had started preparing the background for a brief for work on the Square.

### **Finance Update**

Douglas provided an update on the current accounts and noted he would be reviewing the various grants and what had been paid out to ensure there was an accurate record.

Douglas also noted that a new building survey was required as the last one is now 7 years old. The outcome will be used to update the business plan.

He also noted he had been elected as Chair of the Forth Valley LEADER group so would need to declare an interest should this be discussed at future Trust meetings.

### **Marketing the Community Centre**

It was noted that Carol would start looking at this after May.

### **Gala Committee – lottery licence**

It was noted that the Gala Committee had asked to use the lottery licence.

## **Date of Future Meetings**

17 May 2018

19 June 2018 AGM date

23 August 2018

11 October 2018 (to miss School half term)

13 December 2018