

# **Gargunock Community Trust Directors Meeting**

**Thursday 9<sup>th</sup> November 2017**

## **Present**

Douglas Johnston, Elizabeth Mansion, , David King, Gavin Fleming, Jeremy Wilkinson, Stuart Ogg, Edmond Mansion, Jackie Campbell, Lovat MacGregor, Mike Pizey, Iain Gulland

## **Apologies**

Geoff Peart

**Minutes of Previous Meeting Monday 14<sup>th</sup> October 2017 - Approved.**

## **Follow up actions**

Jeremy confirmed he was in the process of submitting the Amended Memorandum & Articles to OSCR

Successful applicants for windfarm monies all notified and with returns having been received from three.

Jackie will have completed the 'clean up' of the website by year end

Stuart had contacted Carol re: meetings.

## **Pricing Policy**

After detailed discussions it was agreed that the categories would be modified to better reflect user groupings so in future these would be:

1. Regular user groups for under 18s
2. Regular local user groups (not for profit)
3. Profit making concerns and non-local users
4. Events (including parties, weddings, etc.) although there would be some differentials in the prices attached to particular types of event. So children's parties (before 6pm would be charged at £10 per hour and all others would be £20 per hour.

It was agreed that the prices regular user groups for under 18s would not be openly advertised on the website as these were concessions and each new application would be considered on its own merits.

It was agreed that increases in prices would be applied to the latter two categories and this would average 5% on the basis that there had been no increase in prices for the last 4 years.

It was also agreed that the office rents would be increased by 5% again as there had been no increase in 4 years.

It was agreed that the Community Centre booking form needed to make it clear what was covered by the existing license.

## **Gala use of Community Centre 2017**

The letter from the Gala Committee was discussed and after discussion it was agreed that the day rate for the Saturday of £80, agreed by Steve would be applied and the cost of hiring the room for 2 meetings would be charged at £26 and the Committee would be charged £40, as previously agreed, to cover the time taken to clear up on the Sunday given that another booking had to be turned down.

It was agreed that all users would be reminded of the charges per hour to ensure they are fully aware of the total cost of hire at the point of booking.

It was also agreed that users are reminded of the booking hours and the need to vacate the Hall by 1.00pm.

## **Any Other Business**

### **Community Centre**

The issue of the tidiness and cleanliness of the kitchen was raised. Users were not keeping the kitchen tidy, the freezer needed defrosting, mugs, plates etc. were not all returned to the correct place, unused food had been left in the fridge, etc.

Liz and Jackie would draft a communication to all users explaining the need to keep the kitchen tidy and the new rules about leftovers etc. The cleaner would be asked to empty the fridge each week and to monitor the temperature.

David and Jeremy agreed to help shift the freezer to allow access to the plug so that it could be turned off to be defrosted and cleaned.

Stuart to contact Geoff regarding the preparation of short statement about successful windfarm panel decisions for the next Bugle.

It was noted that the school wished to use the Trust's licence for a raffle.

Douglas noted that the sycamore tree needed to be inspected as it was beginning to show signs of decay Stevie Buchanan to be invited to review it with a view to cutting it down.

Meeting closed at 9.20pm

### **Future Meeting Dates:**

Thursday 7 December 2017

1 February 2018 (to discuss Funding Panel recommendations from scheduled meeting on 15 January 2018)

22 March 2018

17 May 2018

21 June 2018 Possible AGM date

23 August 2018

11 October 2018 (to miss School half term)

13 December 2018