



Gargunnock Community Trust Ltd.

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Directors Meeting Thursday 23 August 2018 – Draft Minutes

Present

Douglas Johnston, Jeremy Wilkinson, Edmond Mansion, Stuart Ogg, Geoff Peart, Jill Patrick, Gill Bell, David King, Gavin Fleming.

Apologies

Iain Gulland, Claire Hart, Barbara Linklater

1. Minutes of Previous Meeting

Minutes of Previous Meeting Thursday 12 July 2018 approved. Proposed by Jeremy and seconded by Geoff.

2. Follow up actions

Annual report: The Annual report had been sent to Foundation Scotland and the monies received.

Storage Space at Community Centre: Email sent out to those organisations using the space and arrangements being made to resolve matters over Garden Show weekend.

Key Trust documents

Preparing a checklist of all key Trust documents is an outstanding action, Jeremy and Jackie Campbell to follow up.

Gargunnock.com: Edmond has not yet had the opportunity to speak to Jane Bain about getting all the documentation off the Gargunnock.com website, still ongoing.

Contact List: Jeremy has updated key contacts list.

Carol's role: Updated role defined including the need for Funding Panel bids to have three quotes attached if required.

Meeting dates: Stuart provided meeting dates for 2019

MOU between Trust and Foundation Scotland: This MoU had been updated and agreed. Douglas has extended the impact monitoring report of Windfarm funded projects so impacts and progress can be recorded consistently.

Declaration of Interests: Now standing item at start of agenda for Trust meetings.

Lease and MoU re: Outdoor learning Zone: All key documents signed, foundation laid but erection of structure will take place over October school holiday. Delay due to building warrant not coming through on time.

3. Company Secretary Report

There was nothing significant to update, any review of Memorandum and Articles of Association will be done at the next AGM.

4. Treasurers Report

Douglas presented the most recent financial position based on the tables he had circulated. Overall financial position remains healthy.

5. Community Centre Update

David updated Carol's position as she was now going to be working for Stirling Council. Meeting with Carol still to be arranged. Key actions taken, wood pellets ordered, drain issues resolved, recycling bins replaced and storage issues will be reviewed the weekend of the Garden Show.

When Carol is unavailable then David, Jeremy and Douglas will fill in as necessary, in that order.

6. Footpath Sub Group

Jeremy provided an update regarding all footpath work including a meeting with a representative of Stirling Council.

Village paths: Charlies Loan and the steps could be a first phase project and it was agreed that it would be beneficial for the Trust and Council to work jointly. The Council's involvement would help address insurance and technical specification issues. The diagonal lane going down onto Leckie Road could be a second phase project.

Beeches: There are no real issues about maintenance work being done on the Beeches path. However, the proposed works would be seen as an upgrade rather than just maintenance, and consequently landowner approval is required, so the question about land ownership still needs to be resolved. The Council representative will speak to his colleagues about barriers onto Old Drummond Place.

Crags footpath: There were no issues with this proposal.

Stirling to Balloch: It was noted that the Council's new economic development officer would be looking at a proposal to develop a path between Stirling and Balloch which would be of benefit to Gargunnoch and possibly provide a link between the village and Stirling.

Douglas had met with LEADER representative and it may be possible to access funding to undertake a feasibility study for this route. The Trust could be the sponsor for the project although it would be sensible to coordinate with other Trusts including Cambusbarron and Kippen. Gavin agreed to follow up with LEADER's Anne Michele Ketteridge. This project could complement LEADER's desire to leave legacy projects. The next stage was to get a brief prepared and quotes for the study.

Action: Brief for study to be prepared

Glebe Land: Jeremy set out design proposals for the Glebe land which reflected all the feedback which had been received from previous residents' surveys including the recent AGM discussions about preferences for the site. These included tree planting (trees are being donated by the Woodland Trust), construction of a footpath across the site, installation of benches and picnic tables, areas left in their 'wild' state, and another area would be offered to the school for environmental projects such as wild flower planting. The estimated cost of materials and hire of equipment was just under £10,000 and on top of this there would be the cost of labour which would be covered by volunteers but needed to be recognised in any funding bids to the Windfarm Panel. Edmond recommended adding some fruit trees to the proposal as some residents had previously suggested a community orchard for the area (Jeremy will update his sketch of the proposed work to incorporate fruit trees).

After discussion Jeremy was thanked for all his work on this project to date and it received unanimous support. It was agreed that a communication would be included in the next Bugle to inform residents about the plans, noting that they reflect the responses from the previous surveys. Finally, it was acknowledged that the proposed works would not preclude other ideas in the future.

Actions: The following actions were agreed:

- **discussions to take place with adjacent owners**
- **Gavin to speak to School about the proposals**
- **possible competition to name the park and ask the school children to be involved**
- **need to start considering possible volunteers for path construction which may involve the need for some equipment**
- **Jeremy to provide article for Bugle**

- **Jeremy to develop and submit funding bid to Windfarm Panel.**

7. Windfarm funding and Administration

Next meeting of the Panel is 1 October. It was confirmed that applications would have to be submitted at least two weeks before the meeting to give time for things to be checked and papers circulated to Panel members.

It was noted that cheques will only be issued on receipt of appropriate invoices for expenditure related to the Windfarm Funding panel decisions.

A new application for Windfarm Funding administration costs needs to be progressed.

Action: Douglas to take forward funding application for administration costs of Windfarm monies.

Following a discussion regarding insurance for volunteers and the tracking of volunteers' involvement, it was agreed that a form needed to be created and used to monitor volunteer inputs as part of Windfarm Funding panel supported projects. These would then be retained as a way of recording volunteer inputs to all projects.

Action: Jeremy to circulate the proposed tracking form.

8. Bugle

Next edition around mid-September, Jeremy will prepare a note on work of Paths Subgroup and Glebe land proposals.

Action: Jeremy to submit articles on the work of the Paths Subgroup and Glebe land proposals

9. AOB

Donation

Dave had met with Janette Wilson who has offered items for sale with monies going to the Trust. Gavin agreed to photograph items for sale.

Action: Gavin and David to follow up.

Falck

Jeremy noted the opportunity of highlighting Windfarm funded projects on line while there are monies available for student bursaries from the same source to support environmental related university courses. A poster for the "Falck Renewables Student Support Scheme for Sustainable Energy Studies 2018" to be circulated on Facebook and the village noticeboard.

Action: Jeremy to arrange circulation of the poster.

Sound system for Community Centre

Based on previous discussions it was agreed there was merit in pulling together the various proposals for new sound systems for the Community Centre and for outdoor events.

Action: Douglas agreed to contact Glasgow Caledonia University to see if they could offer help to prepare a technical brief as the basis of a funding application to the Windfarm panel. Gavin agreed to help.

Bite and Blether

Jill and Barbara have spoken to Elizabeth and Jane with a view to restarting Bite and Blether in October. It is proposed that initially this will be once a month and access to food safety courses was being pursued.

Date of Future Meetings

11 October 2018
13 December 2018
21 February 2019
18 April 2019

20 June 2019 (Proposed date for AGM)
15 August 2019
24 October 2019
12 December 2019

Planned Windfarm Funding Panel Dates 2018/19

1 October 2018
4 February 2019
1 April 2019
3 June 2019
7 October 2019