



Gargunnock Community Trust Ltd.

A registered company in Scotland (SC285574)
www.gargunnock.org



Directors Meeting (follow up to AGM) Thursday 11 July 2019

Present

Douglas Johnston, Jeremy Wilkinson, Edmond Mansion, Jill Patrick, Gill Bell, David King, Barbara Linklater, Gavin Fleming, Geoff Peart, Iain Gulland, Stuart Ogg.

Apologies

There were no apologies.

1. Minutes of Previous Meeting

Minutes of the previous meeting held on Thursday 2 May will be reviewed at the next scheduled meeting on 15 August the purpose of this meeting was to consider the follow up to the AGM held on 25 June.

2. Review of Trust presence Gargunnock Show and Gala

Attracted 11 new members at the Show and 4 at the Gala. Membership fee issue is not clear on the leaflet which needs rectified.

Altogether 13 surveys were gathered at the Show and 5 at the Gala. Jeremy outlined the results (see attached notes) Overall the responses were positive about the work of the Community Trust and the new projects identified were either underway or at least being planned either short or long term.

It was felt these exercises were important to show the community that the Trust was open and transparent and not a 'secret' society. The Trust is in fact keen to communicate and be open to ideas and suggestions as the recent experience has shown, with much positive feedback about the work of the Trust having been received.

The meeting recorded their thanks to Claire and Jeremy for all the hard work they had put into arranging the boards, photographs, tent, etc. and setting it up and to Gargunnock House for the loan of their tent.

Action: it was agreed that the Trust should have a presence at the Gargunnock Show every year if possible and perhaps the Gala less frequently. Wording on leaflet also needs to be changed.

3. Follow up actions from AGM

Community Centre larger projects include an extension to kitchen and the improvements to the Drop In Centre require an initial appraisal by architect.

Action: Stuart to speak to contact in village.

Provost's Park pavilion needs upgrading.

Action: Gavin to speak to Chair of Football Club

Maintenance programme for Community Centre:

Douglas explained the existing programme of works planned for the Community Centre.

These included:

- a proposal to complete the fencing to the rear of the Community Centre and a quote from George Watt had been obtained and was approved by the meeting
- electricians work to complete installation of sound system/hearing loop
- looking at boiler controls and possible use of a way of doing this remotely
- painter work
- renewing edging at doorways where these have been damaged
- renewing the road surface at the entrance to the Community Centre
- fixed-wiring testing (all completed).

Apart from the Community Centre maintenance related projects it was agreed that a full list of all projects which have been identified previously should be noted. (This list is based on the one Iain circulated after the AGM and others added that were mentioned at the meeting):

Short-term Actions

- Improve Beeches Path
- Progress the cycle way/footpath into Stirling
- Investigate further the opportunity to acquire field (or part thereof) next to Community Centre
- Upgrade Community Centre Garden re play equipment
- Investigate potential extension to Drop In Centre
- Investigate potential options to extend Community Centre Kitchen
- Upgrade Pavilion at Provost's Park

Medium to longer term Actions

- Produce map of all walks around Gargunnoch
- Improve Fountain/Memorial Garden
- Support Heritage development (Keir Hill)
- Acquire field next to Community Centre
- Develop more paths around the village

It was agreed that it was important that other groups take the lead on projects. The Trust has limited capacity and would not want to spread those too thinly and as a consequence achieve less.

It was agreed that letters should be sent to Stirling Council from the Chair regarding the position of the ground next to the Drop in Centre and the Pavilion in Provost's Park. There was also discussion about the Fountain/Memorial garden but it was felt this should be left for the time being and picked up again in the longer term as per the list of projects.

4. Windfarm panel Recommendations from 24 June 2019

The two projects, the flagpole replacements and the Community Centre dishwasher which had both been recommended for approval by the Panel, were approved.

To help facilitate the rotation of members on the Windfarm Panel Stuart stepped down as one of the two Trust members, the other being Geoff and Jill agreed to replace him.

Following the discussion at the Windfarm Funding panel regarding quorums and chairmanship, the Trust discussed possible ways forward. It was agreed that Foundation Scotland would be approached to see whether they would agree to changes to the Memorandum of Understanding between it and the Trust so that the number of Panel members could be increased to 10 and that a more structured approach should be taken to the Chair. Invitation to join the Panel would be

Actions:

Stuart to write to the Funding panel members to get their views on the options for chairing the meeting and to notify them of the proposal which will be put to Foundation Scotland regarding the number of Panel Members being increased from 7 to 10 to avoid the Panel not being quorate in the future.

Geoff to update MoU once views of Funding Panel have been received regarding the Chair and then submit request to change MoU to Foundation Scotland.

It was also agreed to communicate the vacancies on the Panel once any final proposal about changes to the MoU had been agreed with Foundation Scotland.

Gavin agreed to check the existing Drop Box file.

5. AOB

Hire rates for the new sound system were discussed. It was agreed that it would only be hired to someone who lives within the boundaries of the village, they will have to go through a two hour training session, and the cost will be:

Powered Speakers (x4)	£15 each
Wireless Speakers w/ mic (x2)	£25 each
Mixer	£10
Microphone Package	£20

For commercial hire these prices are doubled as follows:

Powered speaker (500W)	£30
Wireless Speakers w mic	£50
Basic mixer	£20
Microphone Package	£40

Action: Gavin agreed to draft an indemnity form which any hirer will have to sign.

The sound system will be available without additional charge for users of the Community centre.

Once installed a press release will be issued to promote the fact we now have a loop system available to users. Similarly it will be promoted in the Bugle.

Glebe Park: Jeremy summarised the costs and input in terms of volunteer hours which amounted to 340 into this project which he felt was now completed. Of the £10,200 allocated by the Windfarm Funding he expected about £2000 would be returned due to judicious procurement, more volunteer input than anticipated and careful project management. There were a few items such as bat and bird boxes to be erected and wood mulch to be placed around the trees. The signs attached to the Glebe Park sign can be changed if required, for example we may want to insert a map with all the walks around the village.

Barbara noted there was a Gargunnoch resident interested in installing a bee hive on the Park; this was supported by the meeting.

A quote to trim the path edges is being sought from Kerr's who cut the grass at eh Community Centre.

Article to be prepared for the Bugle noting the considerable input etc. now that it has been completed.

Crags Path

Path clearing delayed a couple of times due to bad weather, now planned for 18 August. Gavin noted he has spoken to David Rock and he was happy that the work could be done that weekend.

Gargunnock to Stirling path project

Initial feasibility study now complete, it indicates that the old railway line is the preferred route. It was agreed that it was important that the four farmers involved should be kept informed and the planned event for the village should take place in September when we should know the outcome of the second phase of the project funding and the Project manager will be in place and will become the 'face' for the project.

The £13,000 cost of the initial study has been paid into the Trust account and then used to pay the consultants.

Action: Gavin agreed to drop off copies of the report to each of the farmers.

Charlies Loan: No further progress on this project as focus has been on the other projects. This will be picked up again later in the year, although again the Ranger who has been helping has also left Stirling Council.

Beeches: this is a lower priority project for the time being. The initial study funded by Paths for All has provided a specification which can be resurrected later.

Community Centre

Fencing: Douglas explained that he had received quote from George Watt for installing fencing at the rear of the Centre following the issue raised at the AGM. There were two sections which needed fenced, the total costs would be ££1,306 which was approved.

Action: Douglas will liaise with the neighbours about the exact line of the fence.

Caretaker: Caretaker has resigned now looking for a replacement.

Action: Vacancy to be advertised in Bugle while Trustees to speak to anyone they know who might be interested.

Douglas and Jeremy were providing cover but both would be away for periods in August and September.

Action: Dave and Barbara agreed to help out for the August period.

Yoga classes: It was agreed to compensate the Yoga teacher for the impact of the boiler issues by giving two evenings free.

Sanitary products: Barbara raised the issue of the Trust providing free sanitary products at the Community Centre, which was agreed.

Action: Barbara to purchase items

Toilet doors: It was agreed that rather than changing the doors in the female toilet it would be better to encourage the use of the disabled toilet as an alternative.

VAT: It was agreed that the proposed use of the Trust for a Parent Teacher Council project was not appropriate.

Date of Future Trust Meetings

15 August 2019 @ 8.00pm

24 October 2019

12 December 2019

Planned Windfarm Funding Panel Dates 2018/19 (There may be possible changes to these following December 2018 meeting of Trust so that there is not such a gap between the Windfarm Panel and ratification by Trust of Panel's recommendations.)

21 October 2019

9 December 2019