

Gargunock Community Trust Directors Meeting

Thursday 19th October 2017

Present

Douglas Johnston, Elizabeth Mansion, Geoff Peart, , David King, Gavin Fleming, Jeremy Wilkinson, Stuart Ogg, Edmond Mansion, Jackie Campbell, Lovat MacGregor, Mike Pizey,

Apologies

Iain Gulland

Minutes of Previous Meeting Monday 14 August 2017 - Approved.

Follow up actions

Mike had spoken to Factor regarding the strip of Glebe land, ownership still inconclusive but should be picked up through the geotechnical 'desk top' survey.

It was noted that that the £480 Connect funding for website had bene received from Stirling Council.

Checks as to whether update Memorandum and Articles had been supplied to OSCR ongoing

Action: Check OSCR received updated Memorandum and Articles of Association

No progress made on recycling facilities

Register of Directors now in place.

Windfarm Panel Recommendations

All seven applications put forward by the Funding Panel were approved; the only point raised was that the Outdoor Learning Zone building could not be owned by any statutory body such as the school/local authority under the Terms of the Windfarm fund. Applicants to be advised.

Action: all applicants to be advised of decisions include any provisos/conditions in letters.

The reasons for not providing 100% funding for the OLZ project was explained in that the idea had only been worked on by the applicants for three weeks prior to the Panel meeting. It still required a design, proper quotes, etc. The proposal to release £1000 of the initial £10,000 which was approved in principle was fully endorsed as this would help the applicants develop the designs etc. needed for planning and other permissions.

With regard to the Glebe land application it was agreed that more consultation would definitely be required once the condition of the site had bene ascertained possibly through a 'planning for real' event in the Community centre.

Various actions need to ensure awards from the Windfarm fund were managed correctly including:

1. Standard Approval letter to be sent to successful applicants include details of things that the money is to be spent on (based on application) and space for any conditions.
2. Applicant claim form to enable them to set out basis of claim and attached copies of receipts, statement of account, etc. as required.
3. Examples of any forms to be sent to Geoff.
4. It was agreed that a minimum of two weeks was required between Panel and Trust meetings to allow time for preparation of minutes.

5. Geoff and Douglas to work with Carol on 'format' of minutes so decisions including any conditions are clearly set out.

Action: Follow up funding panel decisions as set out above.

It was agreed that Douglas and Jeremy would attend the Inverness event on 30 and 31 January 2018 being organised by Falck Renewables the windfarm developer. Its purpose is to share experiences across those Trusts representing the communities where the company has developments. Falck is paying the travel and accommodation expenses.

Website

Everyone agreed that the new website looked very good. Jackie is still happy to receive feedback which she will pass onto Carol. It has really helped Community Centre bookings and invoicing. Jackie agreed to 'clean up' the old website.

Action: Jackie to 'clean up' old website.

Community Centre update

Douglas provide an analysis of the last year's performance against the original business plan. There had been a number of variances however overall the financial position was reasonably positive. He did however highlight the peaks in expenditure, with one coming up. There would be a quinquennial review which would require a QS to assess the condition of the buildings to update the maintenance schedule.

One concern was that the Q1 performance for the current year was lower than the previous one. Some regular users had stopped using the Centre albeit two new users had started which had compensated to some extent. He highlighted that Bite and Blether which had generated over £2000 in the past year would no longer be running.

Based on the analysis it was agreed that a separate meeting will be held on 9 November to discuss possible hire charge increases.

Action: Charges meeting to be held on 9 November

Douglas explained that he was waiting for a quote for boiler maintenance from a Stirling based engineer.

Membership update

Edmond reported that a further 31 names had been added to the membership lists. It was agreed that the £1 membership fee in fact is a lifetime membership as long as the individual continue to live with the community. Membership allows them to attend and vote at an AGM.

Action: Any existing references to the £1 being annual membership on Trust documents/leaflets etc. to be deleted.

Glebe Land

Covered by Funding Panel discussion.

Action: The Trust agreed to go ahead now funding was available for the geotechnical survey.

AOB

Stuart to book Community Centre for Trust meetings and send out list of 2018 meeting dates.

Action: Stuart to contact Carol with bookings for Trust meetings and set out proposed dates for 2018 meetings (see below)

Edmond noted that the field next to the Drop In centre was still subject to discussions with the Council given he had received two contradictory views. No decision taken as to whether the Trust would want to take ownership or what it might use the site for. Edmond to continue to pursue Council to clarify its position.

Action: Edmond to follow up with Council to clarify their position regarding field next to Drop in Centre.

Meeting closed at 9.35pm

Future Meeting Dates:

Thursday 9 November 2017 (Special meeting to consider charges)

Thursday 7 December 2017

Proposed 2018 dates (to be confirmed)

1 February 2018 (to discuss Funding Panel recommendations from scheduled meeting on 15 January 2018)

22 March 2018

17 May 2018

21 June 2018 Possible AGM date?

23 August 2018

11 October 2018 (to miss School half term)

13 December 2018